

## **RSC INTERNATIONAL LTD.**

### **E-VOTING INSTRUCTIONS FOR 22<sup>ND</sup> AGM 2014-15**

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1. Log on to the e-voting website: [www.evotingindia.com](http://www.evotingindia.com) during the voting period.
2. Click on “Shareholders” tab.
3. Now, select Electronic Voting Sequence No. as mentioned in the Attendance Slip alongwith “**RSC INTERNATIONAL LTD.**” from the drop down menu and click on “SUBMIT”.
4. Now Enter your User ID (as mentioned in the Attendance Slip):
  - i. For CDSL: 16 digits beneficiary ID,
  - ii. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - iii. Members holding shares in Physical Form should enter Folio Number registered with the Company.
5. Next enter the Image Verification as displayed and Click on Login.
6. If you are holding shares in Demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
7. However, if you are a first time user, please use the e-Voting particulars provided in the Attendance Slip and fill up the same in the appropriate boxes.
8. After entering these details appropriately, click on “SUBMIT” tab.
9. Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field.
10. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
11. For Members holding shares in physical form, the details in Attendance Slip can be used only for e-voting on the resolutions contained in this Notice.

12. Click on the relevant EVSN “RSC INTERNATIONAL LIMITED” for which you choose to vote.
13. On the voting page, you will see “Resolution Description” and against the same, the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
14. Click on the “Resolutions File Link” if you wish to view the entire Resolutions.
15. After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
16. Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
17. You can also take a printout of the voting done by you by clicking on “Click here to print” option on the Voting page.
18. If Demat account holder has forgotten the changed password, then enter the User ID and image verification code, click on Forgot Password & enter the details as prompted by the system.
19. For Non – Individual Shareholders and Custodians:
  - i. Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.
  - ii. A scanned copy of the Registration Form bearing the stamp and sign of the entity should be e-mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - iii. After receiving the login details, a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - iv. The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts, they would be able to cast their vote.
  - v. A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the Scrutinizer to verify the same.
- II. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual

available at [www.evotingindia.com](http://www.evotingindia.com) under the Help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

- III. Once the vote on a resolution is cast by the shareholder by electronic means, the shareholder shall not be allowed to change it subsequently or cast his vote by any other means.
- IV. If a person became the member of the Company after the dispatch of notice, then such member may contact the Company for Login ID and other e-voting related details.
- V. The voting rights of shareholders shall be in proportion of their shares of the paid-up equity share capital of the Company as on the cut-off/entitlement date of 23.09.2015.
- VI. Mr. Vivek Khemka, Advocate of 9/53, Bhupen Chambers, 3<sup>rd</sup> Floor, Dalal Street, Mumbai - 400 023 has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- VII. The Scrutinizer shall within a period not exceeding three (3) days from the conclusion of AGM unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

The Results shall be declared after the 22<sup>nd</sup> Annual General Meeting (AGM) of the Company. This Notice as well as the Results declared alongwith the Scrutinizer's Report shall be communicated to CDSL and BSE Ltd. and Delhi Stock Exchange on or after 30th September 2015.